

# Elias Motsoaledi Local Municipality

Tel no: (013) 262 3056/7/8

P.O. Box 48  
Groblersdal, 0470

Fax no: (013) 262 4530



REF NO: M. MOKGANYETJI 082 444 0517

Correspond with the Municipal Manager

Elias Motsoaledi Local Municipality is an equal opportunity employer subscribing to the Employment Equity Act, and hereby invites applications from suitably qualified persons to fill the under-mentioned post: Women and disabled are encouraged to apply.

## ADVERTISEMENT

### **MUNICIPAL MANAGER**

**REF: EMLM 04/MM**

This is a fixed-term employment contract for 2 years of current Council and 1 year after the new council years and the incumbent shall be expected to sign an employment contract, a performance agreement and disclosure of financial interest. The incumbent will be stationed at Elias Motsoaledi Municipality with its Offices in Groblersdal Town.

Remuneration: An All-inclusive negotiable annual remuneration package of R1 060 000.00

Requirements: The applicant must be in possession of Bachelor Degree in Public Administration/ Political Sciences / Social Sciences / Law or equivalent. The incumbent must have a minimum of five years relevant experience at a senior management level and proven successful institutional transformation within public or private sector. The applicant must be computer literate and have a driver's license and his/her own roadworthy vehicle. An incumbent must be a person of honesty and integrity.

The incumbent must have the following leading and Core Competencies as per the Government Gazette No. 37245:

- Strategic direction and leadership; people management; program and project management; financial management; change management; government leadership
- Moral competence; planning and organising; analysis and innovation; knowledge and information management; communication; results and quality focus

Knowledge:

- Advanced knowledge and understanding of relevant policy and legislation
- Advanced understanding of institutional governance systems and performance management
- Advanced understanding of council operations and delegation of powers
- Good governance
- Audit and risk management establishment and functionality and
- Budget and finance management

**Core Focus Areas:** Financial Management Services, Corporate Services, Technical Services, Strategic Management, Community Services and Planning and Economic Development.

## **CORE/KEY PERFORMANCE AREARS**

- Provide ethically correct advice to the Mayor and Council;
- Ensure implementation of Council Policies and Resolutions;
- To provide vision, set direction for the municipality and inspire others to deliver on the mandate of the municipality.
- To ensure that as Accounting Officer, the municipality complies with the Municipal Finance Management Act No 56 Of 2003.
- To initiate and support municipal transformation.
- To explore and implement new ways of delivering services.
- Render strategic leadership during development, implementation and monitoring of the Integrated Development Plan (IDP) and Performance Management System (PMS);
- To communicate effectively with all municipal stakeholders.
- To display and build the highest standards of ethical and moral conduct.
- Performs and accountable for municipal transformation and organisation development; basic service delivery; local economic development; municipal financial viability and management and good governance and public participation.
- Represent the Municipality at Provincial and National Forums;
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All applications must be submitted on an official Elias Motsoaledi Local Municipality's application form that is downloadable on our website: [www.eliasmotsoaledi.gov.za](http://www.eliasmotsoaledi.gov.za) and must be accompanied by a detailed CV, originally certified copies of qualifications, ID, driver's license and covering letter that indicate the position you are applying for and must be sent by post to: The Mayor, Elias Motsoaledi Local Municipality, Private Box 668, Groblersdal, 0470 or hand delivered to Elias Motsoaledi Local Municipality, 2<sup>nd</sup> Grobler Avenue, Groblersdal, 0470, office No 9 Faxed or e-mailed applications and those without the relevant accompanying documents will not be considered.

Qualifications, employment background check and a security vetting will be done for all the shortlisted candidates.

Further enquiries may be directed to MrM. Mokganyetji at tel. no 013 262 3056 cell 082 444 0517 during office hours.

Closing Date: 14 March 2014

Should you not be contacted within 60 days of the closing date please accept that your application had been unsuccessful.

The Elias Motsoaledi Local Municipality reserves the right not to fill the advertised post.

**MR N.W PHALA**

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**ACTING MUNICIPAL MANAGER**